

## ShabadOS Editor Sign Up Instructions

- Visit http://login.khalis.net/
- 2. If you don't have a Khalis Network login, Click "Need an Account?"
- Once you have signed up, send an email to <u>bod@khalisfoundation.org</u> with the subject: "New ShabadOS Editor"
- 4. In the body of the email include:
  - a. Your Name
  - b. Location
  - c. Who referred you
  - d. Username you signed up with
  - e. Email address you signed up with
- 5. Once approved, you will receive an email with the link to login to the ShabadOS Backend.

## Using ShabadOS Backend

- 1. Login to the ShabadOS Control Panel
- 2. Once you login, you will see the moderation queue. These are changes that must be approved or denied.
- 3. Click one. You can provide feedback, a downvote (-1) or an upvote (+1) to approve.
  - a. Once 2 upvotes are achieved, the change can be merged and a merge button will appear.
  - b. Click merge and you can automatically update the database and it will be sent to all sites and apps that use ShabadOS.

## Making changes

- 1. Find a shabad on www.sikhitothemax.org.
- 2. Once you are viewing the shabad, copy the URL and then paste it into the ShabadOS search bar
- 3. You can now make changes to the data. Keep in mind a single line can only be in the queue once. To change it again, the first change must be merged first. Click "Submit Changes"
- 4. The change now appears in the gueue.